

## Minutes of the N-CSA Board of Directors Meeting – April 23, 2023

1:00 pm Pacific Time, 2:00 pm Mountain Time, 3:00 pm Central Time, 4:00 pm Eastern Time

### A. Call to Order

The meeting, conducted by Zoom, was called to order at 2:09 pm MDT by Chair Sheridan Langford.

### B. Roll Call (Quorum requires 5 Board members)

Julia Alzofon, Bonnie Barcus, Irene Bernalley, Debby Bradford, Sam Cunningham, Sheridan Langford, Elizabeth Casso Lopez, Katherine Skye Tucker and Mickey Willenbring were on the call and constituted the quorum. Roy Kady was present as a guest. Steve Banks was present for the Treasurer's report. Nikyle Begay had scheduling conflicts and was unable to attend.

### C. Minutes of Previous Meetings – (03/16/23)

Debby moved that the minutes of 03/16/23 be accepted. Liz seconded the motion and it was passed unanimously.

### D. Reports of Officers and Board

#### 1. Business Office Report – *Bonnie Barcus*

Bonnie reports two members have renewed and one new member has joined. We now have 110 members but 31 of these have not renewed. They were notified when the latest Catch Pen was sent out and the next issue will have another notice. It will be their last if not renewed. Another packet of 9 field inspected sheep (1 ram/8 ewes) has come across Bonnie's desk, making 39 registrations for this year, plus a couple of transfers. We have received a \$1,119.00 donation from the Lamb Presidium targeted for sheep butchering at the N-CSA AGM/ DBI SIL in June.

#### 2. Treasurer's Report – *Steve Banks*

There has been \$509.00 gross income and \$42.26 expenses for a net income of \$466.42 since the last report.

#### 3. Inspector Coordinator's Report – *Connie Taylor*

Connie Taylor reported that the Inspectors discourage the use of rams with Manes/Beards which are defined as chest displays that contain Bristle, a rigid coarse fiber that does not drape or bend easily. There is a distinction between long wool on chests and actual Bristle. An objective baseline will be determined by Micron testing on some currently collected samples. These will be submitted for testing by Connie and Dr. Keyes. A chest wool sample may be required for rams in addition to the side sample already required. Some ewes sired by bearded rams are showing bare necks. Manes/Beards are not common and they are widely dispersed. It would be helpful to take lamb and yearling photos of all rams. Rams often do not display Bristle until they mature. Testosterone plays a role as well as genetics. Members will be encouraged to send photos of questionable chest displays to Connie and/or Nikyle who will discuss them and share with the team. Regarding kemp, based on the Kemp Standards, the Bristle is unacceptable. Micron testing is underway for some marginal samples to establish how well what we see correlates with the actual kemp percent. Fiber users have asked what percent kemp should be tolerated within the Standards. Kim has kindly sent marginal and debated kempy locks to Connie for analysis. Kim and Bonnie are invited to bring any potential marginals to Connie's attention for testing. As yet, no changes are suggested for the Standards. Any changes to the Standard or the registration process will be presented to the BOD for approval. The Catch Pen will begin including the Inspector Coordinator's contact information and an Inspector Column for discussing Standard traits will be created.

#### 4. Registrar's Report – *Kim Kerley*

See Inspector's Report.

#### 5. Website Committee - *Lisa Leonard*

Recently, some of us have had issues accessing the database on our website and the events page as well. Also, we need to post AGM/SIL information on our website's event page. Bonnie will look into these things. Bonnie states that we need to let Karen know whether we want her to renew the old website hosting or switch over to the new one. She needs a couple of months lead time in order to separate and save some components of the old page.

#### 6. Breed Standards Committee Report – *Jim Keyes*

See Inspector's Report.

\*\*\***Approval of Reports:** Julia moved that the Business Office, Treasurer and Inspector Coordinator reports be accepted. Debbie seconded the motion and it was passed unanimously.

### E. By-Law Changes

**Additional proposed changes to By-Laws** – *Sam Cunningham*

No report at this time.

### F. Unfinished Business

#### 1. **2023 Annual General Meeting, June 16 - 17 at the NNM in Window Rock**

**a. National Center for Appropriate Technology (NCAT) speakers from Colorado:** Mickey has invited these Government presenters who work under the umbrella of the USDA. They specialize in sheep and goat health management. They will require a table, chairs and canopy and it seems their information table will probably be best set up near the vendors. Linda Poole will need at least 45 minutes to speak in the auditorium on Friday and they may need Hotel reservations. Mickey will follow-up.

**b. Reservations at the NNM:** Irene has spoken to Nate at the Navajo Nation Museum (NNM). We need the Cafe/Snack Bar (which includes a kitchen) for N-CSA use during the day both Friday and Saturday and after 5 pm on Saturday for the banquet. This will cost \$1050 (\$350.00 X 3). The Wool Show is to be held in the Cafe/Snack Bar on Friday and we need to get it done by 5 pm to avoid an additional \$350 fee. The fee for the Front Area both days is \$900 (\$450 per day). The auditorium cost is \$550 for a full day (Friday) and \$315 for up to four hours (Saturday afternoon). The Hogan rental is \$472.50 daily. We are omitting the Lobby reservation and need a new quote reflecting our new intended use of the facilities. Also, we need two “port-a-potties” to be delivered to the NNM site on Thursday evening and picked up on Sunday morning. Irene will get some quotes. Event insurance will be needed as well. Steve is looking into this.

**c. The vendors** might not be required to pay the usual \$10 fee but they will need to register. This could be done on-site but we would like to know ahead of time how many to expect. They need to bring their own tables, chairs, canopies and other materials and it would be best to have all vendors in one location. Katherine will look into wrist bands to signify their having registered. We need a registration form and a volunteer to register them.

**d. Butchering Demonstrations and Caterers:** As per Roy, the funding for the Friday Sheep butchering will be paid by a donation from the Sheep Presidium. Funding for the Saturday butchering needs to be discussed. The Saturday butchering, suggested by Ron, might provide the source of meat for the N-CSA banquet on Saturday. Ron has not confirmed his role in the Saturday butchering and this needs follow-up. A while ago, Richard & Audrey Marlar offered to donate some USDA inspected, cut, wrapped and frozen lamb. We need to know if the offer still holds and if so, what amount that would be. Whatever caterer we use needs to be consulted regarding whether the timing and policies would allow them to prepare and serve the meat butchered that morning and/or the donated meat. The Shed Project is a possible caterer for the Saturday banquet. They are an Indigenous pop-up kitchen that caters culturally important foods of the Southwest Nations. Their meals focus on meat, beans, squash and other foods. Mickey will contact them. Roy previously sent out links to three other caterers in case the Shed Project is unable to participate. Bonnie plans to bring some bars and fruit for morning snacks. Irene is looking into food trucks to invite at lunch time Friday and Saturday.

**e. The combined DBI/SIL, N-CSA/AGM** was discussed and our schedule will be provided to DBI/SIL for discussion at its Tuesday, April 25<sup>th</sup> teleconference. The following is a summary of our suggested schedule:

#### **FRIDAY:**

**8:30 - 12:00 and 1:00 - 3:00 pm** DBI/SIL lectures in the auditorium with at least 45 minutes set aside for Linda Poole of NCAT

**12:00 - 1:00 pm** Lunch

**3:00 - 5:00 pm** Wool Show in the Cafe/Snack Bar

**3:00 pm** Documentary viewing in the auditorium

**On-going throughout the day:** SIL Sheep butchering and tasting in the Hogan area, vendors and various SIL fiber demonstrations outdoors, silent auction in the Cafe/Snack Bar

#### **SATURDAY:**

**8:30 to 10:30** Sheep Show to be held outdoors

**10:30 - 11:30 am** Presentation by Dr. Ruby

**11:30 - 1 pm** Lunch

**1 pm to 4 pm** Jim Keyes, Connie Taylor, Nikyle Begay and Bonnie Barcus will make presentations in the auditorium.

**6 pm - 8:00 pm** Banquet, N-CSA Annual General Meeting and wrap-up of silent auction in the Cafe/Snack Bar.

**On-going throughout the day:** Sheep butchering by N-CSA starting early. Meat might be used for the banquet on Saturday night, vendors outdoors, silent auction in the Cafe/Snack Bar

**f. Other Miscellaneous:**

Bonnie has offered to provide the equipment necessary for Power Point presentations in the Auditorium. Sam and Mickey have both had trouble getting in contact with Brother David so his “Wool Mills” presentation will be postponed for a future AGM. Dixie Earl is the contact person for Silent Auction donations. We need to know if Dr. Ruby will be presenting in the auditorium or outdoors. If outdoors, we can save a substantial amount on auditorium fees by having it reserved for Saturday afternoon only. Irene will speak to Dr. Ruby about this. Bonnie needs to order plaques for “Best of Show”, “Reserve” and “Grand” prizes. We have the remaining ribbon prizes. She will speak with Nikyle about the printer Nikyle has previously used since they have our logo on file and we might save on set-up fees. Dr. Ruby’s room at the Quality Inn has been reserved.

**2. Flock Dispersal - Sheri Langford/Sam Cunningham**

No report at this time.

**3. Board Elections** - Three Board members are up for re-election in June. Two intend to “re-up”. Mickey has offered to step down from the Board in order to become an Inspector. It has been our policy that Inspectors are not allowed on the Board. Since we would like to keep Mickey on the Board and it would be an advantage to have Board members who are very knowledgeable about inspections, Sam will consult with others to determine the past reasons for our policy. If a policy change is warranted, we will invite Mickey to both “re-up” for the Board and become an Inspector. We will also clarify our by-laws which do not, at present, address this issue.

**G. New Business**

**1. 2024 AGM - Bonnie Barcus**

We are hoping to hold the 2024 AGM in Flagstaff, AZ, to coincide with the Flagstaff Wool and Fiber Festival. Bonnie has spoken with Robin Robinson and it looks like this will be a workable venue.

**2. Insurance for N-CSA Board members - Mickey Willenbring**

Mickey reports that there are a tremendous range of coverages for Board member insurance. Most companies offer it only as an add-on, packaged with general liability insurance. This bundling and our work with animals increases the price. Steve will check with Idaho2Fly to see what they are doing in this regard.

**H. Set Next Conference Call Date & Adjourn**

1. A special one-topic AGM related Board meeting is planned for May 7, 2023 at the usual times. The next regular Board meeting is scheduled for June 4<sup>th</sup>.
2. Julia moved that the meeting be adjourned. The motion was seconded by Liz and passed unanimously. The meeting was adjourned at 5:20 pm MDT by Chair Sheri Langford.